



## Submission Checklist for *American Mineralogist*

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### STEP 1: PREPARE YOUR MANUSCRIPT

- Document format:
  - 12-point type
  - double-spaced
  - 8.5 x 11 inch (US Letter) paper size
  - “Normal” margins
- Preferred document type: Doc(x), rich text format (RTF), or PDF.
- Deposit materials as separate files
- If applicable, one CIF file and structure factors.
- CheckCIF report should also be included.
- Rapid submission option: If you prefer to upload a single file (initial submission only), insert Figures after Tables.
- Authors’ names should be spelled out (unless known in the literature by initials).
- For simple subscripts, superscripts, or other simple notations, DO NOT use Equation Editor. If desired, add a note to typesetting.
- Use Equation Editor for display equations or complex notation. DO NOT use inserted pictures.
- Each table and figure should be called out in the text in numerical order.

#### Figures:

- Use a plain Sans Serif font (like Arial or Myriad Pro) for figure labels and lettering.
- Use standard terms, styles, and symbols, consistent with your text.
- Each figure should have the label, e.g., “Figure 1”, somewhere on the image itself (above, below, lower corner, etc.).

#### References:

- Spell out journal names.
- No space between initials (Jones, B.H.).
- No italic or bold unless it is part of the article title.
- Alphabetical order for the list.
- List groups of in-text citations chronologically.

### STEP 2: SUBMIT YOUR MANUSCRIPT

- Select the manuscript type:
  - Regular article (most common)
  - Letter (see website for additional types)
- Select special collection (special section) if applicable.
- All authors must be added at submission, including a valid email address. Each one is contacted to confirm authorship.
- Cover letter that explains the significance of the paper.
- Read and complete each section carefully.
- Upload the IMA approval letter for new minerals.

### DID YOU KNOW?

- Deposit materials, including the CIF, should be called out in the main text.
- Table titles should precede the table itself.
- MSA members are eligible for free online color.

### Copyright Permissions:

All figures (tables, video, data, etc.) that require permission must have the source (copyright holder) acknowledged in the caption. Suggested format: “Used with permission of Publishing Company, from Jones and Smith (2000), Journal, vol. x, Fig. Y, p. z.” You may use a normal citation if the source is in the reference list, which it probably should be. One exception is when using a photograph taken by someone who is not an author on the paper, in which case you must obtain written permission from the copyright holder and note it in the caption. For example: “Photo courtesy of John Smith.”

Am Min requires the corresponding author to send a copy of the copyright permission letter as soon as your paper is accepted (or as soon as the letter is obtained). You will receive an email after acceptance with instructions on how to fill out the required paperwork, but do not delay in obtaining your copyright permissions once your paper is accepted.

### NEW HOUSE STYLE

The Am Min headings style changed with volume 111 (2026). Please note the following format:

#### 1ST LEVEL (A) – BOLD CENTER

#### 2nd level (B) – bold, flush left

#### 3rd level (C) – bold italic, flush left

#### 4th level (D). – indent, bold, ends with period

#### 5th level (E). – indent, bold italic, ends with period

Note: Headings should be in “Title case” where most words are capitalized, exceptions for “of”, “and”, and similar words.

### IMPLICATIONS SECTION

The editors encourage authors to include a section on broader implications in the concluding paragraph(s) of a manuscript. Most of the time, it is beneficial for readers to have this section to help place the work into a broader context. If you feel this does not apply to your paper, you may leave it out; however, the editor or AE may request that you provide this paragraph.

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